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| **OA3** (Conocimiento del Inglés para comprender y producir). Utilizar su conocimiento del inglés en la comprensión y producción de textos orales y escritos breves y claros, con el fin de construir una postura personal crítica en contextos relacionados con sus intereses e inquietudes. |



First name (nombre)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Last name (apellido) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date (fecha) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Read (Lee)** the following jobs advertisements.

 Temporary Full Time Sales Assistants required for a busy working environment in our new shop in the town centre. Some previous experience preferred but not required as full training will be given.

 Pay rate at £6 per hour.

In order to apply, drop into the shop for an informal chat with the manager.

Address: PoshGirl, 1 Station Road, BD1 2AB

Morning cleaners required for an office building. The position is 15 hours per week, 6 to 9am, permanent.

Uniform and Training provided. Pay rate meets national minimum wage requirements.

CRB check at the expense of the employer.

Phone 0800123456 for application form

Gardener

Part time gardener required to maintain gardens and general gardening duties, including: planting, grass cutting, weeding, watering and hedge trimming. Previous experience necessary, qualifications preferred.

Driving License and own transport required, as gardens are in various locations.

Wage dependant on experience and qualifications.

To apply send your CV to:

John Oakend

1 Heather Close

Bradford

BD1 2AB

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3

1. [ENG] **Fill in the gaps** with the number that corresponds to each job advertisement.
[ESP] **Rellena los espacios** con el número que corresponda a cada anuncio de empleo.
2. Which advertisement is for a full time position? \_\_\_\_\_\_\_\_
3. Which advertisement is for a part time position? \_\_\_\_\_\_\_
4. Do you need experience for the cleaner’s job? \_\_\_\_\_\_\_\_
5. Where do you need to apply in person? \_\_\_\_\_\_\_
6. Which job will be better paid if you have experience? \_\_\_\_\_\_\_\_
7. Where will they find out if you have any criminal convictions? \_\_\_\_\_\_\_\_
8. Where do you get a uniform? \_\_\_\_\_\_\_\_
9. In which job will you need a driving licence? \_\_\_\_\_\_
10. In which jobs will you receive training? \_\_\_\_\_\_
11. Which job is permanent? \_\_\_\_\_\_\_
12. Which job is temporary? \_\_\_\_\_\_
13. Which advertisement tells you the pay rate? \_\_\_\_\_\_\_
14. In which job will you work in more than one place? \_\_\_\_\_\_
15. [ENG] Danny wants to apply for the gardener’s job. Here’s his CV, but some information has been removed. **Write** it **down** in the correct places.
[ESP] Danny quiere postular al trabajo de jardinero. Aquí está su CV, pero algo de información ha sido removida. **Escríbela** en los espacios correctos.

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| Name: |  |
| Address: |  |
| Telephone number: |  |
| Qualifications: |  |
| Work Experience: |  |
| Driving Licence: |  |
| Languages: |  |
| References: |  |

* NVQ Level 1 in Gardening
* Diploma in Horticulture
* Certificate Level 2 in Landscape

01274 123456

Spanish, English

Danny Trejo

* Glenn Gardens 2005-2007, Senior Gardener and Landscaping Assistant
* Highleigh Park, 2001-2004 Gardener

Full Driving Licence, category ‘B’, clean.

1. Peter Grubb, Manager of Glenn Gardens

tel. 01204 123456

1. John Shears, Manager of Highleigh Park,

tel. 01516 654321

12 Station Road, BD1 2AB, Bradford